

Lady Allen of Hurtwood Memorial Trust
Registered Charity No 277942

OMEP
World Organisation for Early
Childhood

IPA

HAPA
now part of
KIDS

Application Form for Annual Awards

Please read the separate sheet of Guidance Notes carefully.
Please complete all the questions on this form. You may add 1 sheet of additional information.

Completed forms should be sent to:
Caroline Richards, 89 Thurleigh Road, London, SW12 8TY.

Closing date: 15th January each year

Personal Details

Surname:	Home address:
First name or initials:	
Daytime telephone number:	Evening telephone number:

Qualifications and training

Please give relevant work experience with dates

You may also include any voluntary or unpaid work.

Date from	Date to	Work experience

Any other information you think might be useful

You may add any further information on a separate sheet if necessary.

Outline of proposal

Please look again at the Guidance Notes.

Please describe fully the work you wish to do. Remember to name the place (s) you intend to visit and the people you will arrange to meet.

Please also tell us how you will use the experience you will have gained.

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When do you propose to travel and do this work? Please give details.

Dates	Details of work

Application for a grant from the fund for £

If not in sterling, please give the rate of exchange at time of writing _____

Total cost of your proposal
(please be as accurate as possible) £

Breakdown of estimated expenditure

	£
a) Travel costs	
b) Accommodation and living expenses	
c) Other essential/associated expenses	
TOTAL	

Have you applied elsewhere for a grant?

Yes: No:

Can you supplement this award?

Yes: No:

Referees

Please give the name and address of two people whom we can contact if you are shortlisted. A copy of your Outline Proposal will be sent to them.

Referee 1	Referee 2
Name:	Name:
Address:	Address:

Where did you hear of the Trust? _____

Signed: _____ Date: _____

Please note that a short-list of candidates is drawn up in February and awards are made in March when the successful candidates will be notified.